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| Study Closure Request |
| when to request closure of a study |
| HML IRB considers a study concluded when the following conditions are met:1. All subjects have completed all study related visits and procedures;
2. There is no further contact with subjects needed for reasons related to research;
3. Any data sets under analysis for manuscript and publication writing have been stripped of all identifiers and further access to identifiable subject data is no longer required.
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| Date of Request for Closure to HML IRB:Date of Completion of Study: |
| Research PROJECT INFORMATION |
| Project Title:  |
| IRB Project ID Assigned by HML IRB:  |
| Principal Investigator (PI): |
| PI Phone #:  | PI Email Address:  |
| IRB Approval Date: |
| Reason for study closure: |
| Please answer yes or no to the questions below. |
| 1. Have all subjects completed all study related visits and procedures?
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| 1. Is any further contact with subjects needed for reasons related to research?
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| 1. Is any further access to identifiable subject data required for research purposes (data analysis, manuscript preparations, etc.)?
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| 1. Has or will the de-identified data set be made publicly available?
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| If you answered yes to item 4 and the data is available online, please provide the URL: |
| 1. Are there any other related studies or component studies still ongoing that have been reviewed by a separate HML IRB review?
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| HML IRB INTERNAL USE ONLY: |
| Date Received:  | Date Processed:  | Date Closed:  |
| ANY OTHER Actions Taken: |
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