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| IRB Renewal Request |
| when to request RENEWAL of irb approval for a study approved by hml irb |
| IRB approval is valid for one year from the approval date. If research will continue past the one-year point, including the analysis of data, it must receive continued approval from the IRB. Please complete this form to request renewal. In the event we determine that there are substantial changes to the study that require re-review, we will contact you. |
| Date of Request for Renewal:Date of Current IRB Approval Expiration: |
| Research PROJECT INFORMATION |
| Project Title:  |
| IRB Project ID Assigned by HML IRB:  |
| Principal Investigator (PI): |
| PI Phone #:  | PI Email Address:  |
| IRB Approval Date: |
| Reason for request for renewal: |
| Please answer yes or no to the questions below. If you answer yes to any on the questions, please provide a detailed explanation on a separate document. |
| 1. Since IRB approval have there been any unanticipated adverse events?
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| 1. Since IRB approval have there been any complaints by subjects about the research?
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| 1. Since IRB approval has anything changed in subject recruitment or retention?
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| 1. Since IRB approval have there been any substantive changes to the research design or methodology?
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| 1. Will there be any new or additional research activities undertaken that were not previously reviewed by the IRB?
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| HML IRB INTERNAL USE ONLY: |
| Date Received:  | Date Processed:  | Date Renewal Issued:  |
| ANY OTHER Actions Taken: |
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